

2022.10.11

All-Councils Minutes

OPENING PRAYER

We have come, O God the Holy Spirit, / we have come before Thee, / hampered indeed by our many and grievous sins, / but for a special purpose / gathered together in Thy name. / Come to us and be with us / and enter our hearts. / Teach us what we are to do / and where we ought to tend; / show us what we must accomplish, / in order that, with Thy help, / we may be able to please Thee in all things. / Be Thou alone the author / and the finisher of our judgments, / Thou who alone with God the Father and his Son / dost possess a glorious name. / Do not allow us to disturb the order of justice, / Thou who lovest equity above all things. / Let not ignorance draw us into devious paths. / Let not partiality sway our minds, / nor respect of riches nor persons pervert our judgment. / But unite us to Thee effectually / by the gift of Thy grace alone, / that we may be one in Thee / and never forsake the truth; / inasmuch as we are gathered together in Thy name, / so may we in all things / hold fast to justice tempered by mercy, / so that in this life / our judgment may in no wise be at variance with Thee / and in the life to come / we may attain everlasting rewards / for deeds well done.

TOPICS FOR ALL-COUNCIL DISCUSSION

The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason, we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.

<u>SUBJECT</u>	<u>FR. JARROD'S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>All Councils Meeting Schedule through June, 2023</i>	Oct. 11 th , Nov. 8 th , Jan. 10 th , Feb. 14 th , March 14 th , April 11 th , May 9 th , June 13 th	
<i>All-Council Minutes</i>	Post your minutes within a week following the All-Councils' Meeting. You should email them to Travis and your Council Chair. Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).	
<i>Half-Century Ago, Today</i>	A half-century ago today, color TVs for the first time outnumbered black and white TVs in American homes. And God made Mary Carter. Happy Birthday, Mary !!!!	

<i>New Communications Director</i>	Jessie Nielsen has joined our team as our new Communications Director. She comes to us with several years of experience in the field, and as a bonus, is an SFA parishioner!! Please welcome Jessie aboard.	
<i>December Christmas Party</i>	Councils should be inviting new members on such that members at term-end will be thanked at the party and the new members welcomed at the party.	
<i>Parish Dinner</i>	This was a wonderful evening of fellowship. The implementation of the new trivia night idea for the dinner was very well received by those in attendance. Thank you to all who helped put this together.	<p>Parish Dinner was a great success! Over 500 people attended - a great turnout! A great presence of people who stayed late and enjoyed the entire night together in fellowship.</p> <ul style="list-style-type: none"> ○ Comments? <ul style="list-style-type: none"> ▪ Trivia was very fun and a great success ▪ Suggestion to cut the songs shorter ▪ Food direction signs - to show the 2 station sides etc. ▪ Hard to hear the mic from the back tables
<i>Stewardship Fair</i>	Councils should be getting word out to their Commissions and Ministries on the Stewardship Fair with an emphasis on increasing the number of ministry displays/tables.	
<i>Mass Attendance</i>	<p>Our Mass attendance has not returned to pre-Covid levels. This is a concern and will be an area of focus for me and us as a parish as we move forward.</p> <p>In response we are launch a “See ya’ at Mass campaign” that will include formation, encouragement, letters, and posters encouraging everyone in the parish to take ownership of this</p>	<p>Attendance of Sunday Mass</p> <p>See Ya’ at Mass campaign</p> <p>Signage posted on doors during PTC</p>

	<p>issue. All of us, without exception, need to be concerned for the joyful and welcoming return of our parishioners to active and live participation in Sunday Mass.</p>	<p>Handouts with Father's letter to every parents</p> <p>See Ya at Mass logo created</p> <p>See Ya at Mass buttons on all teachers</p> <p>1,000 yard signs with scripture to then come and handed to parishioners willing to post in yards etc.</p> <p>Car Magnets to come later</p> <p>Throwing the Flag letter</p> <p>Father reads letter to council (link letter)</p> <p>This is the letter that will be distributed to all parents during PTC this week</p> <p>This letter will hopefully later be mailed to all parishioners</p> <p>Comments:</p> <p>Requesting demographics on this to know if they are local</p> <p>Homebound has increased so that is a small factor</p> <p>Is the new St Catherine's parish build a contribution/factor to the lack of parishioner attendance</p> <p>The focus is that we have 7,500 registered parishioners and not anywhere close to that in attendance numbers</p>
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<i>Lay Witness Talks</i>	Lay witness talks will be the weekend of Nov. 19 th and 20 th , with Lay Witness formation on Nov. 7 th .	Lay witness presenters - all seven asked, accepted!
<i>Janet Eaton – Catholic School Superintendent</i>	Janet to have the floor to speak to some of the challenges facing Catholic education in our Diocese and parish today.	Janet spoke at length regarding the challenges surrounding teachers salaries and the current competitive teachers market.

CRITICAL REVIEW AND FEEDBACK

<i>Parish Hall Rentals</i>	Travis reported on the state of rental agreements at other parishes in our diocese with similar facilities and membership. It was noted all these parishes have some type of rental agreement and cost structure. SFA’s parish agreement requirements and costs fall in the middle of the range of the others’. Based on the information, Father stated that we will continue with our present hall rental agreement requirements/costs.	
<i>Critical Review of Parish Life and Activity</i>	Please let me know of any parking lot conversations, concerns, or needs of the parish you think I should know.	

COMMUNICATIONS COUNCIL

<i>MEMBERS</i>	<u>MEMBERS</u> Ann Walden, Fran Cook, Jeremy Lezniak, Jes Brouillette, Joe Shobe, Joe Wescott, Jessie Nielsen	Members Present: Ann Walden, Jeremy Lezniak, Jes Brouillette, Jessie Nielsen Members Absent: Joe Shobe, Joe Wescott
<i>Rebuild My Church</i>	For the purposes of parish communication, we need an	Communications Council is wondering when the Rebuild

<p><i>Campaign</i></p>	<p>ongoing list of Rebuild My Church projects in order to update SFA website content about the campaign on a regular basis. Will Killian can be asked for information, however, Will stated that Pat Burns is in the role of “project manager” so we will ask Pat for updates.</p> <p>I have written a Father’s Focus to this effect in the bulletin a few weeks back.</p> <p>We suggest creating an updated (as we go) visual aid / image of the areas of the church and school being worked on – color for completed projects and black and white for pending/incomplete/no change areas.</p> <p>We plan to update the donation thermometer on the website.</p>	<p>My Church campaign and pledging will be done. We think we should finish this campaign before setting another fundraising goal with the aim of improving school salaries. If we do this, transparency of teacher pay is important, but we also don’t want to discourage staff and teachers. Must be able to communicate the positive aspects of working in a Catholic school.</p>
<p><i>All Councils - Critical Review of Parish Life and Activity</i></p>	<p>We will add information about this tool Promotion Request Form to the bulletin to encourage people to start using.</p> <p>If ministries have updates to the organizational chart (https://www.stfranciswichita.com/index.php/about/org-chart) or the ministry contact list (https://www.stfranciswichita.com/index.php/ministries/council-ministry-chair-list) on the website, please email Travis Pearson and then Joe Shobe will update as directed by Travis.</p>	<p>No discussion</p>
<p><i>General</i></p>	<p>YAY – Jessie Nielsen will be new Communications Director for St. Francis; starts September 27th; the team looks forward to getting to know and assisting Jessie. Ann Walden (Chair) will set up a time to meet with Jessie along with Jes Brouillette (Vice-Chair)</p> <p>The team continued ongoing discussion about website updates and access/security; The Internet Committee has two people with administrative access to the website.</p>	<p>Communications Council discussed recording and playing an intro and outro before and after live Mass broadcast streamings and inviting people back to Mass at that time. Something like, “Thanks for attending but it doesn’t count toward/or isn’t a substitute for our Sunday obligation, receiving the Eucharist.” (But we would need to be sensitive to the people who really can’t attend Mass in person due to health.) (And perhaps we could add something about how sign up for homebound ministry.)</p>

	<p>We had a larger discussion about succession plans and also continuity of things like the St. Francis CYM social media/facebook page and ensuring that staff and committee members have access as people leave.</p> <p>If you think of any parishioners with communication experience to consider as council members, please submit names to Ann.</p> <p>Parish Hall Rental We discussed encouraging those who were having difficulty registering / renting to explore starting a ministry and to meet with Travis to have a discussion.</p> <p>7 pm Mass Most of us were supportive of the decision to discontinue this Mass. Fran mentioned that due to work schedules of emergency responders, some families might not have any other SFA Mass they can attend together. Ann suggested having a once-per-month 7 p.m. Saturday Mass to allow those parishioners to still have one Mass at their home parish that their families could attend together, while still lightening our Mass schedule most of the month. Another suggestion was to survey attendees about what they would do if this time was no longer offered.</p> <p>Jeremy's Dad still plans to assist with the timeline project; he is just waiting for someone to reach out. We discussed/asked whether seminarians should be added to the timeline, but perhaps it would be better to just add priests/religious.</p>	<p>Jes reported that he believes we need better video streaming equipment and possibly should consider multi-streaming on Facebook. Jes will send some notes on this topic to the council in more detail.</p> <p>Jessie will review Google/Youtube analytics, and the team wonders if we might have to pay for more advanced analytics or if it is even going to be possible to tell where people are watching from, depending on what service they are using and if they are logged in. We discussed if it is important to know if it is flawed information; regardless we might try to see if we can gain any insight like geographic area, age groups watching. Pearl mini (our current equipment) is missing some major functions.</p> <p>The council discussed briefly effectively meeting people in today's culture, evangelizing, possible alumni connections. We also discussed the importance of encountering Jesus at Mass and making connections.</p> <p>Council wonders if "See ya at Mass" signage will be promoted at Stewardship Fair and/or Fun Night? Discussed ideas of parishioners handing out cards with candy at Halloween, listing times for Mass?</p> <p>Mass Attendance Issue:</p> <p>Communication council discussed this topic. We are limited in written communication, so we need to select effective, meaningful, relatable messages. Jessie spoke about how it might be easy for parishioners to disconnect, if they are not feeling that they are missed. We discussed possible avenues to connect with parishioners, for example at Stewardship renewal with personal meetings or inviting</p>
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		<p>people to the different ministries through presentations as Mass? We discussed trying to figure out what incentivizes people to attend Mass. We also will investigate the car decals again – might be another way to feel connection as a parish family.</p> <p>Janet Eaton’s Talk:</p> <p>Communication council discussed this topic, and we would like to figure out a way to communicate progress on meeting the percentage of increasing teacher pay. Perhaps we could set a tangible achievable goal and request additional funding (after the Rebuild My Church campaign is complete) and then report back progress to parishioners in this area? We recognize, however, that this is an ongoing need, not just a one-time campaign.</p>
<i>Flocknote</i>	<p>There are a significant number of Spam requests to join. Thus, if someone has any difficulty joining, please reach out to Ann and eventually Jessie (once she is trained) to fix these. Also remember that ministry administrators can also manually add members to their ministry group.</p> <p>Please remember each ministry leader is responsible for updating and keeping their lists on Flocknote up to date.</p>	<p>Jessie has jumped right in with handling Flocknote – thank you, Jessie!!</p>

Task Reports

<i>Social Media</i>	We look forward to providing input to Jessie on social media process and opportunities.	No discussion

Committees

<i>Internet</i>	Our team discussed being open to the process by which our	No discussion
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	<p>new Communications director may affect change to the website. She may have experience with content management and managing the website. Joe stated that maintaining continuity is the concern and having a holistic view of the website. Joe stated it would be helpful for the new director to post the bulletin, update the “What’s Happening” articles, and create home page banners.</p>	
<i>Parish Library</i>	<p>Briefly discussed the library’s plans for narrowing down the collection and begin getting ready for the move of the items to a new space.</p>	<p>No discussion</p> <p>Minutes from our latest library volunteer meeting, for your reference.</p> <p>Fr. Jarrod and Pat, please share with the architects/facilities team that we request moveable/adjustable height shelves for library materials on some of bookcases, as well as the ability to close and lock some of the shelving to secure check-out devices. I am still researching a simple electronic check out system, to see if we can’t make it easier to both find items in the collection and also to check out the items, with minimal handwritten check outs.</p> <p>Ann, at our next council meeting, need to talk to you about the volunteers’ and my discussion about moving the library ministry out from Communications into Adult Ed/Formation.</p> <p>Thanks! And please let me know if you have any questions upon your review. Fran</p>
<i>Vernacular</i>	<p>On the website, the Vernacular materials are “stale content.” The fate of the Vernacular is in limbo until Jessie starts. The Council acknowledges that technology has changed; we need to look at the purpose of the Vernacular</p>	<p>Ann mentioned that this opportunity was not removed from the stewardship packets; there was not enough time to make this request between Jessie’s hiring and the stewardship packets going to print. Council is hopeful that someone</p>

	<p>in context with the website, social media and with Flocknote as an option.</p> <p>I had a very interesting conversation with Alan Schuckman concerning the effectiveness of Newsletters. In his research, only 7% of a population of “donors” receive information via social media. According to this research, newsletters are still the more effective tool for communication. I would encourage someone to reach out to Alan and hear what he told me (as my memory is what it is 😊)</p> <p>Right now, content being shared via Flocknote has consisted of individual news items.</p> <p>Discussed digital preservation of old Vernaculars, although this is not an urgent need. It would be beneficial to have archival quality versions of the content that is both safely saved and the material to be searchable. The project needs to just have enough volunteers and the materials will need to be scanned to high enough quality – at 300 dpi minimal. Jessie, Jeremy and Ann will meet and find volunteers for this project. The future benefit of this content will be to highlight previous stories and look back, especially with the search back function.</p> <p>My take is “no harm, no foul.” If the content is not a burden to the website, even if it is not frequently accessed, that is still a wonderful archival method.</p>	<p>might express interest in being the editor.</p> <p>Father J. told us about Alan Schuckman’s research into effectiveness of newsletters. We would be interested in knowing if this was print newsletters specifically or does it also include email newsletters.</p>
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Guilds

<i>Graphic Design</i>		
<i>Parish Photographers</i>		
<i>Theologians</i>		

<i>Video Productions</i>		
<i>Creative Resources</i>		

OPERATIONS COUNCIL

<i>MEMBERS</i>	Stephanie Farley-Chair; Long Pham-Vice Chair; Julie Morgan-Secretary; Dana Leivian; Will Kilian; Michelle Lamunyon; Ron Lee; Becky Smith	Members present: Stephanie Farley, Julie Morgan, Dana Leivian, Will Kilian, Michelle LaMunyon, Ron Lee, Becky Smith Members absent: Long Pham
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General Discussion

<i>General</i>	<p>Summer projects completed include, 7th and 8th grade bathrooms, new faculty bathroom, roofs, and HVAC.</p> <p>Alloy Architecture was hired to proceed the RMC campaign.</p> <p>Deposit was made to Ratigan-Schottler for the building of the church pews.</p>	<p>Challenges to Catholic Education and Mass Attendance: Comments were made about being too quiet. It needs to be a conversation between parishioners, but we need help with starting that conversation. Stewardship sustains the culture, but how do we do that?</p>
<i>Rebuild My Church</i>	<p>All electric doors have been installed, but currently working to putting procedures in place to make sure doors are locked and lights are turned off. The doors are currently set to automatically lock up at 10:00 pm due to youth groups still being at the church at that time. There was discussion about closing the doors sooner for safety of the youth and the lateness for porters to be checking the church at that hour. Porters are walking around checking the doors on the outside of the building to make sure all doors are locked. (Several doors have been found to remain open after the automatic locking of the doors). It was suggested that certain doors automatically lock earlier in the evening, for example the doors to Clare Hall lock at 8:30 pm, while keeping the main doors open later.</p>	<p>Deposit was made on new windows. Facilities council met with Alloy Architecture. They passed out plans and concepts based on what was proposed before hiring them as architects. Facilities approved to use CM at Risk (Construction Manager at Risk). They also prioritized items to be completed with the Rebuild My Church Campaign. Fr. Lies also asked Dana to start meeting with the design guild.</p>

Tasks

<i>Financials</i>	Reviewed the financials.	Financials were reviewed. RMC continues to be on track.
<i>Quasi-Endowment</i>		

Committee Reports

<i>Facilities</i>		
<i>Finance</i>	Weekly collections are slightly lower than last year over the first 2 months.	Weekly contributions are lower, but expenses are staying the same.
<i>Parish Workday</i>		
<i>Planned Giving / Legacy Giving</i>		
<i>Porter (Locking-up)</i>	See above on Electronic Doors	Electronic locks are working, but still working through issues that need to be addressed. Ushers participated in an active shooter meeting

Guilds

A plan needs to be put in place to reach out to guilds and at least let them know that we are aware they have signed up. We also need a process by which the talents of the respective guilds can be coordinated and leveraged by the parish (Pat Malone). Can this endeavor be tasked to the Facilities Committee to plan, contact and coordinate?

<i>Architecture</i>	Ron contacted all guilds. He said everyone was good and offered his contact information if they are ever in need.	
<i>Carpentry</i>		
<i>Church Cleaning</i>		
<i>Computer Networking</i>		
<i>Electrician</i>		
<i>General Maintenance</i>		
<i>HVAC</i>		
<i>Interior Design</i>		
<i>Landscaping</i>		

<i>Mowing</i>		
<i>Plants and Greenery (indoors)</i>		
<i>Security Systems</i>		
<i>Woodworking / Metal fab</i>		

PASTORAL COUNCIL

<i>MEMBERS</i>	<p>Lisa Wyatt, Chair Randy Phelps - Vice Chair Johanna Forshee, Secretary Joan Collins, Adult Education & Formation Commission Jim Carney, Affiliated Groups Commission Heather Gregg, Liturgical Life Commission Bryant & Sarah Winslow, Marriage & Family Life Commission Nick Dash Pastoral Care & Special Needs Commission JoAn Holmes, Prayer Commission Sally Stump-Lubbers, Respect Life & Social Justice Commission Kyle Loomis, Social Activities Commission Emily Savage, Youth Commission</p>	<p>Members Present:</p> <p>Members Absent:</p> <p>No minutes received from Pastoral Council</p> <p>From T. Pearson: Following Janet Eaton’s lengthy presentation, the council spent the remaining time discussing her talk, and then focused on getting word out about the Stewardship/Pastoral Address and the invitation to ministries to have a table/booth at this event.</p>
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General Discussion

<i>General Discussion</i>	<p>All Pastoral Council members were asked to contact all commissions and ministries regarding attendance and setting up booths at the Pastoral Address. A letter was distributed to all council members to send out to their commissions.</p> <p>Should Monthly Hospitality Table return? Discussion regarding setting up the welcoming table ensued. It was discussed whether Travis would entertain questions after</p>	
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	Masses, or a booth would be set up monthly. Father stated that we have new members joining on a regular basis. The item was tabled.	
<i>Quarterly Reports</i>		
<i>New Group Approvals</i>		
<i>Wildfire</i>		

Task Reports

<i>Important Dates</i>	A letter was distributed to all Council members. Johanna delivered the letter to Lisa (she had to leave before we were done). Lisa scanned the letter and sent to all council members to email to their committee chairs.	
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Adult Formation Commission

<i>Adult Bible Study</i> Tuesday Bible Study Friday Bible Study Wednesday Evening / Sunday Morning Bible Study		
<i>Adult Education</i>		
<i>Wildfire</i>		
<i>Called and Gifted</i>		
<i>FORMED</i>		
<i>Harvest House</i>		
<i>Kapaun's Men</i>		
<i>Men's Prayer Group</i>		
<i>Parish Mission</i>	February 13 th and 14 th – at 6:30 pm. Jon Leonetti is the speaker. The theme is <i>Surge of the Heart</i> .	
<i>OCIA / OCIC</i>		
<i>ACTS retreat - Men</i> <i>Upcoming Dates:</i>	Men's Retreat: February 23-26	

<i>ACTS retreat - women Upcoming Dates:</i>	Women's Retreat: January 26-29	
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Affiliated Groups Commission

<i>A Better Choice</i>		
<i>Birthline</i>		
<i>Catholic Charities</i>		
<i>Center of Hope</i>		
<i>Courage – Encourage</i>		
<i>Gerard House</i>		
<i>Guadalupe Clinic</i>		
<i>Habitat for Humanity</i>		
<i>Knights of Columbus</i>		
<i>Legion of Mary</i>		
<i>Midwest Catholic Family Conference</i>		
<i>Padre Pio Group</i>		
<i>Regnum Christi</i>		
<i>Retrouvaille</i>		
<i>Serra Club</i>		
<i>Seven Sisters Apostolate</i>		
<i>Spiritual Life Center</i>		
<i>St. Anthony Family Shelter</i>		
<i>St. Dismas Prison Ministry</i>		
<i>St. Theresa Lay Carmelites</i>		

Marriage & Family Life Commission

<i>Financial Peace University</i>		
<i>A Lasting Promise</i>		

<i>(formerly Fighting for Your Marriage)</i>		
<i>Mom's Day Out</i>		
<i>Natural Family Planning</i>		
<i>Nursery – Babysitting</i>		
<i>Wedding Anniversary</i>		
<i>Wedding Coordinators</i>		

Pastoral Care & Special Needs Commission

<i>Bereavement Committee</i>		
<i>Caring Hands</i>		
<i>Charities Committee</i>		
<i>Communion Calls</i>		
<i>Funeral Dinners</i>		
<i>Homebound Ministry</i>		
<i>Hospital Visits</i>		
<i>Meals for Priests</i>		
<i>Ministry with Persons with Disabilities</i>		
<i>Mourning Light Ministry</i>		
<i>Parish Nurse Ministry</i>		
<i>Tobit's Ministry</i>		

Prayer Commission

<i>31 Club</i>		
<i>Flame of Love Rosary Group</i>		
<i>Immaculate Heart of Mary Rosary Group</i>		
<i>Marian Mantle Rosary Group</i>		

<i>Novena for the Deceased</i>		
<i>Our Lady of Medjugorje Prayer Group</i>		
<i>Parish Prayer Committee</i>		
<i>Perpetual Adoration</i>		
<i>Prayer Chain - Morning</i>		
<i>Prayer Chain - Evening</i>		
<i>Prayer Chain - Email</i>		
<i>Religious Vocations Committee</i>	<p>Johanna suggested that we add female religious vocations and parish priests working in the military to our writing a seminarian group.</p> <p>Let me know what comes of this suggestion.</p>	
<i>Shekinah</i>		
<i>Thursday Morning Rosary Group</i>		
<i>St. Francis Pet Blessing</i>		
<i>Vietnamese Prayer Group</i>		
<i>Write to a Seminarian / Religious Life Vocation</i>		

Respect Life & Social Justice Commission

<i>Compassion without Borders</i>		
<i>Respect Life Committee</i>		
<i>Society of St. Vincent DePaul</i>		
<i>St. Anthony Family Shelter Meals</i>		
<i>The Lord's Diner</i>		

<i>Voter Registration</i>		
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Social Activities Commission

<i>Adult Basketball</i>		
<i>Adult Volleyball and Pickleball</i>	Father suggested that we bring back pickleball. There are now permanent lines for pickleball on the courts.	
<i>Family Fun Night</i>		
<i>Mary and Martha Guild</i> Event receptions Wedding receptions		
<i>Mardi Gras Day Dance</i>		
<i>Parish Picnic</i>		
<i>Women's Bowling</i>		

Youth Formation Commission

<i>Boy Scout Troop 762</i>		
<i>Church School – Life, Light, and Love</i>		
<i>Catechesis of the Good Shepherd</i>	Fey Barles provided an overview and update on status of CGS.	
<i>Cub Scout Pack 762</i>		
<i>Home School</i>		
<i>Knights of St. Hubert</i>		
<i>Little Flowers</i>		
<i>St. Theresa Girls Club</i>		
<i>Sunday School Pre-school</i>		
<i>Totus Tuus</i>		

Director Theresa Herman

<i>Parish School of Religion</i>		
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Director Emily Savage

<i>Catholic Youth Ministry (CYM)</i>		
<i>Confirmation Preparation</i>		
<i>Junior Catholic Youth Ministry (JCYM)</i>		
<i>Steubenville Youth Conference</i>		

Liturgical Life Commission (Heather Gregg)

<i>Altar Servers</i> Master Servers Master of Ceremonies	6th grade Altar Server training & 7th/8th grade Server retraining went well. MASTER SERVERS - 3 of our Master Servers have recently stopped serving for various reasons. To increase our weekend Master Servers, we are going to be scheduling our 8th grade Master Servers to be Master Servers on the weekends, for the first time, after our retraining on 9/14.	
<i>Elijah Cup</i>		
<i>Extraordinary Ministers of Holy Communion</i>	EMHC Commission renewal class will be held at St. Francis at the end of September for those whose Commissions expire at the end of this year.	
<i>Lectors</i>	No changes	
<i>Liturgical Vestments and Fabrics</i>	Washed various garments for priests, and Master surplices. Several garments mended. Washing server garments. Judy is currently working on a new altar cloth design idea.	
<i>Liturgy of the Hours</i>	During Fr. Jarrod's sabbatical & the departure of Fr. Luke this summer there were parish members that stepped up to lead the Liturgy of the Hours when the priests were unable to do so.	
<i>Offertory Gifts</i>		

<i>Parish Prayer Box</i>		
<i>Pre-Mass Rosary Leader</i>		
<i>Sacristans</i>	*ISSUES - We have lost 2 of our Sacristans lately. We have temporary substitutes, but we will be looking for potential candidates for both our 10:00 & 11:30 Sacristan positions. Additionally, we hope to add to our student pool of weekday Sacristans.	
<i>Brass Cleaning</i>	Added one new volunteer- Amy Brugman recently started.	

Director Rev. C. Jarrod Lies

<i>Extraordinary Form Masses</i>		
<i>Healing Masses and Services</i>		
<i>Liturgical Calendar</i>		

Director Melissa Seiler

<i>Choirs</i>		
<i>Organ Lessons</i>		

SCHOOL COUNCIL

<i>MEMBERS</i>	<p>Liz Woydziak (chair) Kristen Hauserman (secretary) Carissa Palacioz-Domebo Chad Cox Matt Voegeli Elizabeth Voegeli *Brandon Hay *Juli McClure *Catherine Bitting *DeAndra Lubbers Mary Carter (Principal)</p>	<p>Members Present: Liz Woydziak (chair) Carissa Palacioz-Domebo Chad Cox Elizabeth Voegeli Juli McClure Catherine Bitting DeAndra Lubbers Mary Carter (Principal) Fey Barles (Assistant Principal) Heather Killian</p>
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	<p>Fey Barles (Assistant Principal) *new member</p>	<p>Members Absent: Matt Voegeli Brandon Hay</p>
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General Discussion

<i>Home Visit Volunteers</i>		
<i>Pastoral Address</i>	<p>Stewardship Fair and Pastoral Address—need volunteers for attendance starting 30 minutes before each event; hang out by table to answer questions; highlight PTO Sunday 11/ 6 at 2:30, Wednesday 11/9 at 6:45 pm</p> <p>We will capture names on Chromebooks and QR code may be used to connect to Google Form. Possibly print and have in frames and on projector In October, school council members should come prepared to state which event you will be able to attend</p> <p>Stewardship Fair - RSVP for a table Check what is listed on the website is up to date for the one in charge of a council – check parish organizational chart</p> <p>All school parents are required to attend</p>	<p>Reminder – Stewardship Fair and Pastoral Address</p> <ul style="list-style-type: none"> • 11/6 @2:30 and 11/9 @6:45
<i>General</i>	<p>Comments on 7:00PM Mass— Welcoming Committee—need a monthly visual after weekend Masses?</p> <p>Parish Halls—Travis shared information from surrounding parishes; Gym Rental? This is a frequent request. Do we need</p>	<p>More information from Janet Eaton was shared with School Council and a Q&A occurred. See Strategic Plan notes.</p>

	<p>an official policy? See St. Thomas information in the addendum.</p> <p>Stewardship Form Packets—easier for people who do them and better for people who complete the form. The follow-up effort is less in chasing the forms later. Electronic forms, even if manually entered, would be a benefit to families. Less cost due to print, mail and process is worth the offsetting cost of office staff.</p> <p>In the next 3 years, could we make it a goal to create diocesan wide to move this to an online option?</p> <p>Required fields would not let you move on before completing. Fewer documents lost and ease of manual input with a uniform entry</p>	
<i>Alumni Outreach</i>		
<i>Principal's Report</i>	<p>Old Business: Welcome Heather Killian; PTO Bylaws on hold due to change of leadership</p> <p>Enrollment and Ethnicity Summary was shared</p> <p>Preschool Opportunity spreadsheet= shared 67% capacity</p> <p>Wichita Police Department—meet and greet last Thursday; partner with WPD for 2nd semester for classroom visits, building tours and ALICE Training; we will develop a Safety Task Force in conjunction with the parish; usher have been trained in active shooter training</p> <p>Strategic Planning Dates- January; dates for townhall meetings brainstormed</p>	
<i>School Anniversary</i>		
Tasks		
<i>Strategic Plan</i>	Audience – parishioners, past students, school families	80% of the current public-school salary is the minimum that we would want to strive for. It is proven that people would

	<p>Janet Eaton - will attend October meeting 10/11 and speak to all councils. November to prepare at meeting December with Father January – we will launch 1/3 – town hall meeting - faculty 1/9-1/12 – pre enrollment 1/10 town hall at school during all councils meeting What dates would work for you? DeAndra will be gone week of 1/16. One hour long meetings 1/8 – 2:30 1/10 – 7:00 1/11 -2:30-3:30</p> <p>Feast Day – October 4th</p> <ul style="list-style-type: none"> • All School Mass • Canned food donations for Our Daily Bread Food Pantry will be used to for a can building competition - Could we have BCCHS community leaders come vote on the structures? • Preschool - 1st grade - animals from SCZ • All are welcome- 2:30-3:15 Adoration, Prayer, Praise and Worship in the Church <p>Pray and Play is 9/27 – all ages, no attendance required from school council - come and enjoy the event!!</p>	<p>stay with this percentage. Childcare would be a critical piece if we could find a way to support and lessen the risk of teachers from leaving. Seek out parishioners to support this? Form a program that could utilize volunteers. Would something similar to mom’s day out structure work?</p> <p>We face unique situations with teachers leaving the diocese or leaving the profession – discernment. 3rd pregnancies tend to be when childcare can no longer be afforded. None of the 10% parish tithe goes to fund catholic schools. Generate an endowment? Can pull off 4% to come off each year. Teacher salary endowment would provide and continue to build.</p> <p>Bishop Carroll (and all Catholic high school) teachers are affected by this – A Theologist cannot move to public schools to close the salary gap. They are stuck no matter the salary. We need to share our overall test scores. Public School test scores are public knowledge, but ours are not. We need to share. We need our parishes and our communities as a whole to know what we have to offer.</p> <p>Increase the draw to Catholic schools – There is a “Bring your friends to school” day in Chanute. Carroll did a school exchange day and chronicled it.</p> <p>Baptisms – after 5 years, reach out to them directly by a parish family; currently we send gifts and invite them to</p> <p>Kindergarten Round Up</p> <p>Mentor Families – need to give a space and time where it is safe to connect, built in chances to serve together For interested or touring families- provide Personal</p>
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		<p>references for the school – families that can answer or support real time needs?</p> <p>Where do we go with this? What do we do? – Start conversations –“Do you have any idea about how much Catholic school teachers make? In comparison to the public schools?” Just start the dialogue. Raise awareness. Final intention is to get the teachers’ salaries increased</p> <p>In the past 5-7 years, we have really worked to get to a competitive salary. The Public Schools increased salaries at a rapid rate due to the settlement of a lawsuit with the State of Kansas. Private schools were not eligible to receive the finds. Our new goal is 80-85%.</p> <p>Secondary education supports the entire diocese. The parish schools support the parishes, but the secondary schools are supporting all parishes</p> <p>An idea for recruiting endowments - Knights of Columbus – use insurance policies and make the beneficiary to be SFA. Take out an insurance policy simply for the reason of leaving an endowment.</p> <p>Strategic plan- Janet Eaton – work with us to build a strong strategic plan. The more input, the better the plan. Town Hall meetings, teacher meetings, council meetings, etc. walk through each piece of information with each attendee. Gather all info and whittle it down to common themes. What rises to the top? The process will be vastly beneficial.</p> <p>Additionally, all of the feedback can show what the common questions are. Maybe answer these in the Flash? Three questions of the week to get answered until we have completed the list.</p> <p>Before school – Saturday morning – evening -all options for</p>
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		<p>town hall meetings. How many baptisms? How many got to BC? Who's opinion matters? Fathers, Mary's, etc. Create a laundry list! Meet just as a group of leaders. Use color coded nametags to divide up into the groups. Keep time</p> <p>Next meeting – marketing – see Jessie, we will go through the logistics of leading town hall meetings. Facilitate our own town hall. We may go back to the conference room to lay it all out.</p> <p>PTO – can help with the hospitality of it all. Boots on the ground.</p> <p>Share the results of the previous strategic plan. Reiterate what was done. Celebrate what has been done and remind people that we did complete what was found to be important. Strategic plan has happened in the church, and has yet to happen as the school just by itself</p> <p>School Council members – PTO is planning a family potluck would like invite school council families to attend as well. More information to come!</p>
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Committees

<i>Academics/Enrollment</i>		
<i>Catholicity</i>		
<i>Communications</i>		
<i>Facilities</i>		
<i>Technology</i>		

STEWARDSHIP COUNCIL

<p><i>MEMBERS</i></p>	<p>Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller</p>	<p>Members Present: Sandi Baalman, Vince and Misty Vopat, Christina Bluml, Vicki Keller</p> <p>Members Absent: Winston and Sally Kenton, Steve and Julia Herman, Stan Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster</p>
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General Discussion

	<p>Parish Dinner and Entertainment</p> <ul style="list-style-type: none"> • Update from Misty <ul style="list-style-type: none"> ○ Decorating and setup—Parish workday October 1. ○ Discussion about centerpieces. ○ September 22 will have number and know how many tables are needed. ○ Caterer chosen and paid. ○ Promotion – copy of invite in bulletin, announcements at Mass this weekend. ○ Council can donate gift cards, trinkets, something from Catholic store, can bundle some prizes if needed (bring items to formation meeting in two weeks) ○ SC responsibilities October 2 – greet, help give out name tags, any help w remaining set up or clean up afterward. <p>Parish Dinner went very well. Trivia was a big hit. Thank you to all who helped pull this together.</p> <p>Renewal 2022</p> <ul style="list-style-type: none"> • Lay witness names – council members email to Vince and Sandi, send as soon as possible (need 7). • DOW Stewardship theme “I have been Rescued. How 	<p>Parish Dinner</p> <p>Post-event Review</p> <ul style="list-style-type: none"> • Less music/time between questions • Directions to food and/or better announcements • Better mic to announce – use screens next year and w bigger type • Jars will be stored here, unless Julia wants them <ul style="list-style-type: none"> - Misty/Sandi to include comments for the file <p>Renewal 2022</p> <ul style="list-style-type: none"> • DOW Theme “I have been Rescued. How will I respond?” • Forms – edits were done, reviewed form, how are “extra curriculum” activities recorded? • Postcards – sign by hand: SFA Stewardship Council, possibly include SYAM, discussed when to work on them – Tuesday, Nov. 22 (normal formation meeting w potluck) <p>Ministry Fair</p> <ul style="list-style-type: none"> • Update on Pastoral Council ministries – 6 to 8 people want tables • Lay witnesses – Father called 7 and all said yes, one going to 7 a.m. mass before • Lay witnesses meeting and training at Rectory—Sandi will send the date
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will I respond?" Artwork is painting of Mary Magdalen, with Christ from the waist down with his hand extended.

- Father will weave a message into this.
- Grateful with the gifts you will receive.
- Use artwork for Renewal Packet.
- Live as Witness with God's world.
- Will use this theme for our efforts.
- Forms - Sandi meeting with Father Jarrod on form edits
- Ministry Fair (November 6 and 9)
 - Steve and Vince have been discussing.
 - Steve has comm plan for reaching out.
 - Letters will go out to ministry leaders first.
 - Steve call and send mass emails to ministry leaders/council chairs for updates. Begin in October. Need to know what they need for fair by November 1.
 - Vince will talk with Winston about his ministries – that they get contacted.
 - Will get # of tables and layout. Use different color table covers.
 - 8th graders help set up on Nov. 9.
 - Father is giving speech this year.

If you haven't yet heard back from your groups, please proactively reach out to them (by phone if need be).

Formation meeting

- Need new activity.
 - Proposal: Rosary for next 2 to 4 meetings, remainder of time can be used for business.
- Get together for the group in December – what are we

Speaking Engagements

- The speaking team – need two other speakers
 - Sports meetings on Wednesday, Oct. 11 – Winston – can he do it?
 - Is there a schedule that we can use to plan speakers and talking points for these?

Review Calendar dates and any other obligations

- Note new time for Pastoral address/Ministry Fair
- Submit suggestions for two more couples to join Stewardship Council
- Volunteer for rosary Leader for next meeting – Vicki will lead – Luminous
- **Renewal 2022 --Set dates on everyone's calendar:**
 - Pastoral Address and Ministry Fair-- **November 6 - 2:30 / November 9 - 6:45**
 - Lay witness talks—**November 12/13**
 - Commitment Weekend—**November 19/20**
 - SC Potluck/Renewal Postcards— **November 22**

	<p>doing?</p> <p>Website update</p> <ul style="list-style-type: none"> • Wait until January 2023 to update. • Talk with new communications director about communication strategies we have discussed and what is the best way to proceed/implement. Continue developing messages/content. Her first day is September 27. • Pat talked about new comms director who will help SFA tell a better story about who we are and what we do. <p>Review Calendar dates and any other obligations—note new dates for Pastoral address/Ministry Fair</p>	
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Task Reports

<i>Kindergarten Parent Meeting</i>		
<i>Dates/Actions</i>		
<i>Lay Witness Talks</i>		

Formation Commission

<i>Parish Group Presentations</i>		
<i>Communications</i>		
<i>Baptismal Preparation</i>		
<i>Marriage Preparation</i>		
<i>New Parishioners</i>		

Liturgical Hospitality Commission

<i>Greeters</i>		
<i>Ushers</i>		

<i>Welcoming and Hospitality</i>		
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Renewal Commission

<i>Fair</i>		
<i>Parish Dinner</i>		
<i>Renewal Package</i>		
<i>Testimonials (Lay Witness)</i>		

ADDENDUM

2022.10.13-14 – Throwin’ the Flag

I think it’s time to throw the flag. To be clear... I am NOT saying it’s time to throw in the towel. Those are two entirely different sayings. With this letter, I am inviting you to help me address an urgent issue for the life of our parish. I am inviting you to do what the book of Hebrews, in the New Testament, refers to as “encouraging one another... to attend the assembly” (Heb 10:25). We, together as a parish, need to own this challenge that I am presenting to you with this letter.

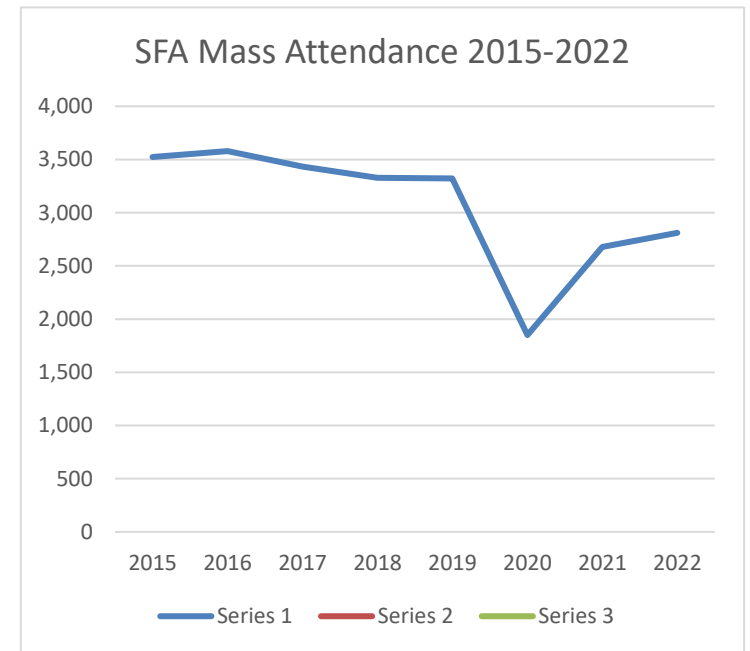
Since 2020, after Bishop Kemme lifted the dispensation, our Mass attendance has not recovered to pre-COVID numbers (see below). For some, that may be because of valid medical or physical concerns. Such persons have reason to stay home.

For others, however, it is because they have thrown in the towel on Mass. Some persons, having lost the habit of Sunday Mass, have simply chosen not to return. Others, however, having developed the habit of watching Mass online, have chosen not to return to Mass in person; but, rather, have attempted to fulfill their obligation by watching online. Last year, after live stream started at SFA, we averaged 219 viewers. This year, however, we are currently at 383 viewers. Almost twice as many! I am concerned some have thrown in the towel of live participation at Mass. I am throwing the flag on that.

Year	Attendance
2015	3,524
2016	3,579
2017	3,432
2018	3,327
2019	3,322
2020	1,850
2021	2678 (219)
2022.10.2	2811 (383)

For those who are healthy, watching Mass online does not fulfill one’s Sunday obligation. Would watching Hawaii on YouTube be a substitute for vacation? Neither should we avoid going to Mass. One does not get experience the peace or weather of Hawaii by watching it on the internet. In fact, watching such things on the internet would only make one MORE excited to go to the places seen. Right? So, shouldn’t it stand to reason, that watching Mass online, like seeing Disney or Hawaii make us WANT to go to Mass in person more?

Furthermore, I have heard some say, “At least watching Mass on TV is better than nothing.” Really? I’m throwing a flag on that one too! I mean, is that true for eating steak? Remember, the Eucharist is the actual flesh of Jesus Christ. As he himself said, “For my flesh is true food, and my blood is true drink” (John 6:55). In the same way you cannot eat steak via YouTube, you can’t receive the flesh of Christ online.



I am especially concerned for the number of families with children in school or in PSR who are not maintaining their commitment to Sunday Mass. All of us, the entire parish, as “stewards of God’s gifts” (1 Pet 4:10) have made the commitment to attend Sunday Mass as a living aspect of our discipleship to

St. Francis 10 th – 12 th Grade, High School			
Do you attend Mass on Sundays (or Saturday evenings)?			
	Very often	Sometimes	Seldom
2019	72%	19%	9%
2020	75%	22%	3%
2021	68%	26%	6%
2022	62%	27%	11%

the Lord. We must “encourage one another,” as well as ourselves individually, to make good on this commitment. As we have seen our overall attendance has declined as a parish. This is true of subsections of our parish as well, such as Catholic school families. For example, according to a 2019 survey of 10th – 12th Catholic high school students, 72% self-reported that they attended Mass “very often”. Yet in 2022 that number dropped to 62%. And, yes, I am throwing a flag on that.

St. Francis 8 th Grade 2022			
Do you attend Mass on Sundays (or Saturday evenings)?			
	Very often	Sometimes	Seldom
2022	70%	27%	3%

The Eucharistic presence of Christ is irreplaceable. It, and only it, is the Body, Blood, Soul, and Divinity of Jesus Christ himself. Again, Christ said, “Where two or three are gathered in my name, there am I in the midst of them” (Matt 18:20). The community is itself an experience of the Body of Christ that cannot be experienced via live stream. For both of these reasons, we cannot allow ourselves to be content with

either missing Sunday Mass, nor watching Mass online (if we are healthy).

Friends, please take me seriously on this point! Jesus Christ suffered and died for us and gave us the ability to participate fully in his life, death, and resurrection in the Eucharist. This is an actual participation in the heavenly liturgy (Heb 12:22-24). So, as the book of Hebrews also says, “So Strengthen your drooping hands and your weak knees” (Heb 12:12-13), and “encourage one another” (Heb 10:25). As I said at the beginning of this letter, we, together as a parish, need to own this challenge.

Please, attend Sunday Mass, in person, every Sunday and Holy Day of Obligation.

In Christ,

Fr. Jarrod Lies

Catechism of the Catholic Church, #2181

“The Sunday Eucharist is the foundation and confirmation of all Christian practice. For this reason, the faithful are obliged to participate in the Eucharist on days of obligation, unless excused for a serious reason (for example, illness, the care of infants) or dispensed by their own pastor. Those who deliberately fail in this obligation commit a grave sin.”

Code of Canon Law 1247

On Sundays and other holy days of obligation, the faithful are obliged to participate in the Mass. Moreover, they are to abstain from those works and affairs which hinder the worship to be rendered to God, the joy proper to the Lord’s Day, or the suitable relaxation of mind and body.

2022.10.4 - See ya' at Sunday Mass! Campaign

1. See ya' at Sunday Mass! Catechism of the Catholic Church, #2181 - "The Sunday Eucharist is the foundation and confirmation of all Christian practice. For this reason, the faithful are obliged to participate in the Eucharist on days of obligation, unless excused for a serious reason (for example, illness, the care of infants) or dispensed by their own pastor. Those who deliberately fail in this obligation commit a grave sin."
2. Can. 1247 On Sundays and other holy days of obligation, the faithful are obliged to participate in the Mass. Moreover, they are to abstain from those works and affairs which hinder the worship to be rendered to God, the joy proper to the Lord's day, or the suitable relaxation of mind and body.
3. Don't "unsubscribe" from Sunday Mass.
4. Keep holy the Lord's Day (Ex 20:8).
5. Do not stay away from our assembly (Mass), as is the habit of some, but encourage one another (Heb 10:25).
6. Would watching Hawaii on YouTube be considered vacation?
7. Some say, "At least watching Mass on TV is better than nothing." You can't receive the flesh of Christ via YouTube.
8. Where two or three are gathered in my name, there am I in the midst of them (Matt 18:20).
9. For Christ our Passover is sacrificed for us: Therefore, let us keep the feast... in sincerity and truth (1 Cor 5:7-8).
10. For those who are healthy and physically able, attending Mass in person is an obligation.
11. Sporting activities don't trump Sunday Mass.
12. God does not take a vacation from you... don't take a vacation from Him.
13. Sunday Mass is an obligation, even during vacation.
14. By the blood of Jesus, we have confidence of entry into the [heavenly] sanctuary (Heb 10:19).
15. I am the living bread that came down from heaven; whoever eats this bread will live forever (John 6:51).
16. The bread that I will give is my flesh for the life of the world (John 6:51).
17. Amen, amen, I say to you, unless you eat the flesh of the Son of Man and drink his blood, you do not have life within you (John 6:53).
18. Whoever eats my flesh and drinks my blood has eternal life, and I will raise him on the last day (John 6:54).
19. For my flesh is true food, and my blood is true drink (John 6:55).
20. Whoever eats my flesh and drinks my blood remains in me and I in him (John 6:56).
21. Just as the living Father sent me and I have life because of the Father, so also the one who feeds on me will have life because of me (John 6:57).
22. This is the bread that came down from heaven. Unlike your ancestors who ate and still died, whoever eats this bread will live forever (John 6:58).
23. Christ suffered for you, leaving you an example to follow in his footsteps (1 Pet 2:21).
24. Our parish is less without your presence at Sunday Mass.
25. Your presence at Sunday Mass fills our Church with life and worship.
26. Mass is first about WORSHIP, and second about what I receive from it. As St. Francis said, it is more blessed to give than receive.
27. We exist for the praise of the Father's glory (Eph 1:12).
28. Invite someone to go to Mass with you.
29. A Church that is not crying... is dying. Infants are welcome at Mass.

30. Let the children come to me (Matt 10:13). Infants are welcome at Mass.
31. Mass is family friendly event.
32. [Handicap sign] A pew for everyone.
33. I am the vine you are the branches (John 15:1) ... stay grafted to Mass.
34. License tag "GO2MASS"
35. License tag "EUCHRST"